

# November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing SPD Closed - Month End	<b>2</b> OPEN SPD	<b>3</b> BW Payday-PE 10/25/2017 BW PSFs due PE 11/08/2017	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	<b>9</b> 8:00a-Time Editor Opens-PE 11/08/17 Late/Revised Time Docs (Process w/PYRL PE 11/08/17)	<b>10</b> 5:00p-Time Editor Closes End PS Updates	<b>11</b> Veterans' Day
<b>12</b>	<b>13</b> BW Payroll Process PE 11/08/2017	<b>14</b> BW PAYGL02 Pay Run ID 1810 Monthly PSFs due	<b>15</b> Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	<b>16</b>	<b>17</b> BW Payday-PE 11/08/2017 BW PSFs due PE 11/22/2017	<b>18</b>
<b>19</b>	<b>20</b> End PS Updates	<b>21</b> SPD Gray OUT- Mthly Monthly Payroll Process PE 11/30/2017	<b>22</b> SPD Gray OUT- Mthly PAYGL02 Run ID M1117 8:00a-Time Editor Opens-PE 11/22/17 Late/Revised Time Docs (Process w/PYRL PE 11/22/17)	<b>23</b> Thanksgiving Day Holiday	<b>24</b> Holiday	<b>25</b>
<b>26</b>	<b>27</b> BW Payroll Process PE 11/22/2017 12:00 noon Editor Closes End PS Updates 10:00am Monthly Payroll posted for Redistributions **	<b>28</b> BW PAYGL02 Pay Run ID 1811 Mail Monthly Paychecks Monthly Payroll posted for Redistributions **	<b>29</b> Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing Monthly Payroll posted for Redistributions **	<b>30</b> Monthly Payday SPD Closed - Month End	Notes: Over 90 Day Late Transfer Approvals in Effect for July Payrolls as of November ** This schedule is subject to change due to unforeseen system or payroll issues.	