

June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 BW PPED
2 BW PPBD	3 End PS Updates 10:00 12:noon-Time Editor Closes BW Payroll Process PE 06/01/2019 SPD OPEN	4 BW Payroll Process cont.	5 Mail BW Paychecks BW PAYGL02 Pay Run ID 1925 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	6	7 BW Payday-PE 06/01/2019	8
9	10 BW PSFs due PE 06/15/2019 Late/Revised Time Docs (Process w/PYRL PE 06/15/19)	11	12 Monthly PSFs due 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	13	14 8:00a-Time Editor Opens-PE 06/15/19 Deadline for 90 Day Late Moves	15 BW PPED
16 BW PPBD	17 End PS Updates 10:00 12:noon-Time Editor Closes BW Payroll Process PE 06/15/2019	18 BW Payroll Process cont.	19 Mail BW Paychecks BW PAYGL02 PR ID 1926 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing End PS Updates	20 Monthly Payroll Process PE 06/30/2019 SPD Gray OUT- Mthly	21 PAYGL02 Run ID M619 BW Payday-PE 06/15/2019 SPD Gray OUT- Mthly	22
23	24 BW PSFs due-PE 06/29/19 Late/Revised Time Docs (Process w/PYRL PE 06/29/19) Noon-Final FY19 Off-cycle Request Monthly Monthly Payroll posted for Redistributions**	25 Monthly Payroll posted for Redistributions**	26 Mail Monthly Paychecks Noon Deadline: Off-cycle Ck Requests Final FY19 Biweekly Monthly Payroll posted for Redistributions**	27 Monthly Payroll posted for Redistributions**	28 Monthly Payday PE 06/30/2019 8:00a-Time Editor Opens-PE 06/29/19 SPD Closed- Fiscal Year End LAST DAY FOR FY2019 SPD Redistributions	29 BW PPED
30 BW PPBD	Notes: BW PPBD (biweekly pay period begin date) BW PPED (biweekly pay period end date) Over 90 Day Late Transfer Approvals in Effect for July-February Payrolls as of June. This schedule is subject to change due to unforeseen system or payroll problems.					