



**PI FIXED PRICE CLOSE-OUT
CERTIFICATION FORM**

Fund Number: _____ Award Start Date: _____

Sponsor Name: _____ Award End Date: _____

Principal Investigator/Project Director: _____

Grant Award Type (Fixed Price only):

Federal or Federal Flow-through

Non-Federal

Residual balance Amount, if applicable: \$ _____ Contract Amount: \$ _____

Justification of Residual Balance: *(Limit 440 characters. If more space is needed, please continue on page 2)*

Certification Statement:

As the Principal Investigator responsible for the above-referenced award, I certify that 1) all allocable expenses have been charged to the project and there are no further obligations, 2) all project activities were completed/proposed level of effort or hours were fully expended, and 3) all deliverables and other programmatic requirements have been satisfied.

I understand that the sponsor may adjust the amount of the award if the required level of effort or activity was not carried out.

PI Name [Print]

PI Signature

Date

School Chair Name [Print]

School Chair Signature

Date

GRANTS & CONTRACTS USE ONLY

Final Action(s):

Reviewed By: _____

Date: _____

Instructions:

- This form must be submitted within 60 days after the project/program ends.
- Upon PI certification, this form must be routed to the Office of Grants & Contracts Accounting (G&C) at gc.ask@business.gatech.edu or M/C 0259.
- A G&C Accounting representative will review and determine final actions, if applicable. This may include, but is not limited to, the following: process refund to sponsor, lapse residual funds to the Institute, etc.

Justification Continued: